

Chase Mangioni

Senior Administrator

Washington, United States, 7150 12th St NW #359, 20012 • 847.668.9420 • chasemangioni@gmail.com

Summary

Dynamic Educational Leader offering over a decade of experience bridging the gap between classroom pedagogy and executive operations. Proven success in leading diverse auxiliary portfolios, including Aquatics, Music, and Summer Programs, while driving significant financial growth and community engagement. Expert at integrating standalone programs into unified institutional structures and fostering high-performing teams through innovative professional development frameworks.

Experience

Director of Auxiliary Programs, 07/2024 - Current

Lowell School, Washington D.C.

Strategic Leadership & Financial Performance

- **Directed a \$3M Auxiliary Programs portfolio**, overseeing a diverse range of offerings including Aquatics, Summer Programs, Music (lessons/ensembles), After Care, and Enrichment classes.
- **Exceeded first-year revenue targets by 11%**, generating over **\$3M in gross revenue** (surpassing a \$2.7M goal and a \$2.4M prior-year baseline) while maintaining an exceptional **50% profit margin**.
- **Appointed as a key contributor to the school's inaugural formal Strategic Planning Task Force**, helping define the long-term vision and operational roadmap for the institution.
- **Served as a key member of the Senior Administrative Team**, providing expert counsel on crisis communications, public relations, and institutional strategy.

Operational Excellence & Program Integration

- **Spearheaded the strategic restructuring of the Music Program**, successfully integrating a previously standalone entity into the auxiliary division's formal systems, staffing models, and financial structures.
- **Managed over \$500,000 in capital improvements** for aquatic facilities, overseeing project timelines and budgets to enhance infrastructure and safety standards.
- **Standardized operational systems** for a wide array of programs, including after-school music ensembles, enrichment "MiniCourses," and school-break camps, ensuring consistent quality and administrative efficiency.
- **Pioneered a market expansion strategy** by opening auxiliary programs to the general public, successfully diversifying revenue streams and increasing community engagement beyond the internal student body.

Programmatic Scope

- **Directly supervise all facets of Auxiliary Services**, including:
 - Summer & Break Programs:** Full-scale summer camp and various "day-off" school activities.
 - Aquatics:** Group/private lessons, competitive swim teams, and facility rentals.
 - Arts & Enrichment:** Private music lessons, orchestral ensembles, and specialized after-school courses.
 - Extended Day:** Daily after-care operations and conference-day childcare.

Assistant Director of Latin 360, 07/2021 - 06/2024

Latin School of Chicago, Chicago, IL

- **Directed large-scale recruitment and HR operations**, hiring, training, and supervising over **100+ seasonal and year-round staff members** for summer and after-school programs.

- **Managed a \$500K budget** with a focus on long-term sustainability and mission-aligned marketability, consistently meeting financial and enrollment targets.
- **Pioneered a "Continuous Development of Skills" (CDOS) framework**, creating and facilitating week-long professional development intensives for leadership teams and camp staff.
- **Optimized program infrastructure** by implementing and managing **UltraCamp** for registration, billing, and camper data, ensuring a seamless customer experience for families.
- **Engineered Pre-K–12 program design**, collaborating with the Lower School Director and other departments to align auxiliary offerings with the school's academic and social-emotional goals.
- **Oversaw daily operations and health/safety protocols** for the Extended Day and Summer programs, serving as the primary administrator for onsite logistics, facility use, and emergency response.

Auxiliary Programs Coordinator, 07/2019 - 06/2021

Latin School of Chicago, Chicago, IL

- **Managed business operations for a high-volume summer program** serving over 1,000 Pre-K–12 students, ensuring seamless registration and financial processing.
- **Resolved complex technical and operational challenges** by collaborating with IT, Finance, and Facilities departments to improve program delivery.
- **Facilitated cross-functional communications** between parents, vendors, and school leadership to maintain high standards of program safety and customer satisfaction.

Assistant Teacher (Maternity Leave Co-Teacher), 07/2018 - 06/2019

Latin School of Chicago, Chicago, IL

- **Co-led classroom instruction and lesson planning**, ensuring pedagogical continuity and student progress during a lead teacher's maternity leave.
- **Collaborated on vertical and horizontal curriculum alignment**, gaining deep insight into the academic needs of students that now informs auxiliary program design.
- **Managed parent-teacher conferences and student assessments**, building strong foundational skills in stakeholder communication and institutional mission-alignment.

Catering Department Supervisor, 12/2015 - 12/2017

Moody Bible Institute, Chicago, IL

- **Led a team of 18 catering staff** in the high-stakes execution of large-scale institutional events, from initial planning to final breakdown.
- **Directed all personnel logistics**, including recruiting, interviewing, hiring, and scheduling, while maintaining strict adherence to labor budgets.
- **Partnered with culinary leadership** to synchronize kitchen production with front-of-house service, ensuring high-quality event delivery under tight deadlines.

Education

BA in Pastoral Studies and Bible Education, 2014 - 2017

Moody Bible Institute, Chicago, IL

Skills

- Financial Oversight



- Risk & Facilities



- Academic Integration



- Leadership



- Systems Administration



- Strategic Planning



- Auxiliary Programs



- Business Development



- Communication



- Marketing



Certifications and Licenses

CPR/First Aid, American Camp Association Certified Day Camp Director, Center for Responsive Schools - Responsive Classroom Leadership Seminar

Websites and Social Links

LinkedIn: [linkedin.com/in/chase-mangioni](https://www.linkedin.com/in/chase-mangioni)

References

Reference available upon request

Committees and Special Projects

American Camp Association (ACA), Local Council of Leaders

- DC Camps Representative

Lowell School, Strategic Planning Task Force

- Member (Selected by HoS)

Latin School of Chicago, Co-curricular Task Force

- Strategy and Data Manager

Latin School of Chicago, Learn Team Member

- Focus on the strategic implementation of Latin's Portrait of a Latin Learner

Independent School Association of the Central States (ISACS)

- Accreditation Steering Committee Co-Chair

Latin School of Chicago, Special Ops

- Member, focus on database administration and onboarding

Volunteerism

River North Residents' Association (Chicago, IL), Board Member and Family Committee Chair
2020-2024

Park Community Church (Chicago, IL), Deacon
2019-2024